

Kilcooley Primary School Nursery Unit
Ganaway Avenue
Bangor
BT19 1QS

Controlled Nursery Unit
Admissions No: 26 (Full-time)
Session Times: 8:50am – 1:20pm

Principal: Mrs P Brown BEd (Hons) PQH (NI)
Chair of Board of Governors: J H Witchell
Open Afternoon– Thursday 14th December 2023 2pm – 4pm –
Prospective Nursery and Primary 1 Parents only.
Please see social media for further details.

Telephone: 028 9127 0140
E-mail: pbrown528@c2kni.net

Respective Functions of the Board of Governors and the Principal in relation to admissions.

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal and Nursery Co-ordinator, the responsibility for applying these criteria.

Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at www.eani.org.uk/admissions under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 9 January 2024 at 12noon (GMT) and an application submitted by the closing date of 26 January 2024 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 26 January 2024 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

Parents who wish to have their children considered for admission must complete an online application form and submit their completed application form before the closing date (26 January 2024 at 12noon (GMT)).

In the event that there are more applications than places the following admissions criteria will be applied in the order set down to select applicants:

Statutory Criteria

- 1 Children from socially disadvantaged circumstances in their final pre-school year who were born:
 - on or between 2 July 2020 and 1 July 2021 (inclusive) and whose parents have not exercised their right to defer their child's entry to primary school; or,
 - on or between 1 April 2020 and 1 July 2020 (inclusive) or were due to be born on or between those dates but were born earlier; and,
 - have not attended or are not currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged child; and,
 - that child's parent has completed a request to defer their child starting P1 until September 2025.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent has an entitlement to (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) Income related Employment and Support Allowance, or (iv) Universal Credit. When parents apply for places for their child on this basis they must provide Benefit Verification to confirm that they have an entitlement. The application procedure for Pre-School will outline how Benefit Verification can be submitted.

2. Children not from socially disadvantaged circumstances (as defined above) who are in their final pre-school year (as defined by Criterion 1).

Sub-criteria

In the event that the Nursery Unit is over-subscribed in any of the above criteria, 1-2, preference shall be given to:

- (a) Children whose older brother or sister (half brother or sister) is currently enrolled at Kilcooley Primary School or will be enrolled in September 2024.
- (b) Preference will be given to all children whose normal home address is in the Kilcooley, Birch, Clondeboy Heights, Meadowvale and Rathgael general housing areas.
- (c) Looked after children (LAC), defined by the Children NI Order 1995 as children who are in the care of a Trust or who are provided with accommodation by the Trust.

Supplementary Criteria

In the event of continued over-subscription in any of the above criteria, preference will be given to children on the following basis.

Children will be selected for admission on the basis of initial letter(s) of surname (as entered on Birth Certificate) in the order set out below:

H W A I P R M c B J E K Z U C F S T O Q M N L D Y M a c V G X

The order was determined by random selection.

In the event of surnames beginning with the same initial letter the subsequent letters of the surname will be used in Alphabetical order. In the event of two identical surnames the alphabetical order of the initials of the forenames will be used.

NB: When considering which children should be selected for admission, The Board of Governors will only take into account information which is detailed on or submitted with the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or submitted with it. Examples of such information include whether the child has/had brothers or sisters attending the school.

Non-statutory criteria

Note: Applications falling under Criterion 3 are processed only during Stage 2 of the admissions process, after final pre-school year (Statutory 1 and 2) applications.

3. Children who were born:
- on or between 1 April 2020 - 1 July 2020 (inclusive), or were due to be born on or between those dates but were born earlier; and,
 - and have attended or are currently attending a funded pre-school setting under the Pre-School Education Programme as a target aged (not penultimate aged) child; and,
 - that child's parent has completed a request to defer their child starting P1, or
 - on or between 2 July 2021 and 1 July 2022 (inclusive); or,
 - on or between 1 April 2021 and 1 July 2021 (inclusive) or were due to be born on or between those dates but were born earlier; and that child's parent has completed a request to defer their child starting P1 until September 2026.

Tie Breaker – Non Statutory Criterion 3

Children within Criterion 3 will be selected in Chronological Order of Age – eldest child first. In the event of two or more children having the same DOB the above random selection of letters will be used.

Late Applications

All applications received after the closing date (26 January 2024 at 12noon (GMT)).will be considered as late applications.

Should any places become available in the Nursery Unit after September 2024 the above criteria will apply to all late applications.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Should a vacancy arise after 11 June 2024, all applications for admission for the 2024-25 year that were initially refused, new applications, late applications and applications where new information has been provided, will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year.

The school will contact you in writing if a child gains a place in the school by this method.

Your child's name will be automatically added to the list. Please contact the school in writing if you wish your child's name to be removed from the list.